

Burntbroom Residents Association

Committee Meeting and summary of discussion in advance

Date:	June 15 th 2022	Time:	19:30hrs	Location:	Zoom Meeting
Attendees:	Trina Norquay (Chair) Anne Mullen Julie Morrison Robert Wordie Catriona Barr Steven Morrison Julie Lung Elaine Harmon		Apologies:	Catherine Scotland Lis McMullen (leaving residents association) Ann McEachan Jean Cushley	
Agenda					
#	Agenda Item	Discussion	Conclusion		Actions
1	Gardener Contract Plourde Gardening Services and complaints regarding work not being carried out, poor work standards.	Following numerous complaints from residents and committee members William from Plourde Gardening Services has confirmed he is unable to fulfil his contract obligations for the estate. He has stated he will carry out work until the end of June re his monthly contract.	New Garden Contractor Required ASAP		Review previous Quotes
2	Review of previous Garden Service Provision Quotes	Committee agreed to review quotes received during process in February and decision taken to approach Rutherglen Landscapes to see if they would undertake the gardening work for the estate. Confirmed that Rutherglen Landscapes owner conducted a full walk around of the estate and confirmed that the quote provided at the beginning of the year would remain the same.	Committee Meeting required to discuss		Committee Meeting to be arranged
3	Rutherglen Landscapes	The quote was discussed at length specifically: 1) Professional Garden Maintenance Provider 2) Machinery availability 3) Staff availability 4) Capacity	Satisfied with ability to fulfil contract Confirmed sufficient budget to cover additional costs for 2022/23 Agreed that a slightly higher cost would be accepted by residents for the estate to be kept to expected standards.		

		5) Cost – quote provided above that of Plourde or previous provider 6) Budget Capacity 2022/23 7) Impact on future Green Fees	Rutherglen Landscapes should be offered a temporary monthly rolling contract and, if committee members and residents are happy with the work then a full contract could be offered. This may also help reduce year on year cost rises, but this would be discussed further With Rutherglen Landscapes should we decide to appoint them.	
4		Vote taken to appoint Ruther Glen Landscapes on basis of above discussion	Unanimous support to appoint Rutherglen Landscapes. (Committee Members unable to attend were provided information and opportunity to vote / contribute views via Committee Whats App Group prior to proceeding)	The committee will contact Rutherglen Landscapes to begin work asap and monitor work carried out with possibility of a longer contract to be offered in the autumn.
5	AOB	Improvement for cribblock wall. Rutherglen Landscapes has suggested put ivy, or similar, to grow over the wall and backfill gaps. Possible removal of shrubs etc already there as they are planted very near to roadside and could damage passing vehicles.		This will be discussed further at next meeting and for costs to be considered.
6	AOB	Confirmation of any residents outstanding Green Fees		Any resident still outstanding will be contacted again with 2 nd reminder letters. Noted that it is in title deeds that every resident must pay and further legal action may be required. Noted that almost every resident has paid and on time which is greatly appreciated.
7	AOB	Rutherglen Landscapes noted connection to Tree Surgeon.	Opportunity to connect both service provision	Quote / discussion with Tree Surgeon to be requested