

# BURNTBROOM RESIDENTS ASSOCIATION- Minute of Meeting

## 27 February 2019

1		Attended by: Gordon Shaw; Lesley Donaldson; Jennie Macleod; Donald Macleod; Ian Donaldson; Beverly Gibson; Lorna Pirie; Stella Fraioli and Steven Ward
2	Apologies from absent members	Stewart McLure
3	Approval of the Minute from the last meeting	Approved: Proposed by Gordon Shaw and Seconded by Stella Fraioli
4	Action Points AOCB	<ol style="list-style-type: none"> <li>1. Rolling Tree programme- Maintenance of the estate trees was carried out with a cost of £1900. The work also included dealing with a diseased tree situated at the rear of 29 Burntbroom Gardens and reported a fallen tree at the back of their property in Oakhill Ave. Further requirements for maintenance will continue to be part of the rolling programme and will be discussed at each meeting. The ongoing monitoring of trees on the estate will be carried out by all committee members with anything urgently needing attention to be reported to either Gordon or Ian in the first instance. <b>Action Gordon &amp; Ian</b></li> <li>2. At meeting in Sept Lorna reported that the house situated at bottom of Burntbroom Drive was being targeted by local children. Neighbours around the property were concerned that the children may gain entry to the house and set fire to it. The owners were contacted via email and text but did not respond. Ian visited their other property and again received no response. Committee agreed we should continue to monitor it on a neighbourly basis and that any changes or signs of house being used by local children will be reported to the police in the first instance. <b>-Action All Committee Members</b></li> <li>3. Committee reported that there had been some drainage work to the stairs and paths from Greentree Drive to Oakhill Ave but that the stairs and paths themselves were still in poor condition. Although promised that this work would be carried out in financial year 2018/19 and in particular by 13/2/19 this now looks unlikely.</li> </ol>

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		<p>Despite numerous emails to both Councillor Coleman and Land &amp; Environmental Services Gordon will recontact for an expected date of repair -<b>Action Gordon</b></p> <p>4. Area of land across from estate has shown no further signs of being developed on to date. This may be due to objections by 4 Councillors and 2 community councils and also that the area is home to bats which are a protected species. Beverly checked with planning and confirmed that the status was still 'pending'. It was noted though that there had been revised plans submitted-Beverly will recontact for an update and report at next meeting. <b>Action Beverly</b></p> <p>5. The Resident's website is up and running and fully functional. A software tool was applied to the site to monitor visitors and activity. Gordon produced the output over the last few months which showed very little activity. In an effort to drive traffic to the website, a revised invoice for Green Dues will be sent to residents which will contain a reference to the website. The yearly cost to run the website is £70 which will be due in October this year. The committee will discuss at the next meetings whether running the website is economically viable or not. -<b>Action all Committee Members</b></p> <p>6. Petty Cash account has been set up to cover costs of stationery, printing and other small ongoing costs. A balanced account will be produced at each meeting- <b>Action Ian and Lesley.</b></p> <p>7. All Green Dues have now been paid.</p> <p>One resident did not pay until Jan 19 and as such the Committee had already taken steps via the sheriff court to obtain payment. After a lengthy process the court found in our favour and instructed that we could pursue the resident for the Green Dues and the court expenses. Whilst the resident had paid the sum of £70 for his Green Dues he has not paid the £32 court costs. Additional funds from the residents money would have to be used to obtain the services of a sheriff officer to pursue this and the committee felt on this occasion it may be better to leave for the time being but to add it to his invoice for next year with a view that pursuing payment</p>
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		<p>through the courts would be done sooner rather than later now that we were more aware of the new 'Simple Procedure' that has to be followed.</p> <p>8. The Committee has sought a quote from Landscapers to have a look around the estate to plant some new shrubbery in places where required. Once quote and plan of action has been received it will be discussed at a next meeting.</p> <p>9. Approved minute and reviewed invoice will be sent to Gordon for upload to the website by 1<sup>st</sup> April 2019-</p> <p><b>Action Stella and Lesley</b></p> <p>10. Green Dues for FY2019_20 have been set at £75.00</p>
8	Date of Next Meeting	AGM 1st May 2019 @7pm