

OFFICIAL

Burntbroom Residents Association Committee

MEETING 15/02/2023 1900HRS

Meeting called by Trina Norquay

Facilitator – Trina Norquay

Type of meeting – Committee Meeting

Note Taker – Cat Barr

Attendees: Trina Norquay, Anne Mullen, Cat Barr, Robert Wordie, Julie Morrison, Steven Morrison, Julie Lung, Catherine Scotland.

Apologies: Elaine Harmon, Annie Mac

Agenda Item – Treasurers Report and Fees 2023/2024

Update provided by the current treasurer confirmed the current account bank balance sheet of the float for the Residents Association. This excluded payments for the gardener for the next three (3) months.

Treasurers report and discussion regarding Green Fees for residents.

There was a discussion regarding Green Fees for residents and it has been decided for 2023 the fee will remain the same as 2022 at £90 per household (140 houses in estate). This decision is taken in light of the ongoing and possible increased in living costs to help residents. It is agreed that the fees must be increased in 2024 (TBC next March once gardeners fees are confirmed).

Conclusion – agreed that the Green Fees for 2023/2024 will remain at £90/house however will need to be increased 2024/2025.

Action Item - A balance sheet will be created and delivered at the AGM 2023

Person Responsible – Anne Mullen

Deadline – AGM 2023

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Agenda Item – Gardener Work and related work.

Green Fees cover, largely, the cost for the gardener company contract and excess is kept for any emergency or extra work required on the estate.

It was unanimously agreed that Rutherglen Landscapes Ltd have kept the estate to good level of care and there has been no further complaints regarding any work being done throughout the estate.

In addition to the gardener, other future work discussed included tree management and related maintenance, options with criblock wall and other potential investment work in the estate (as identified). It has been agreed this will be carried out in separate phases over the next few years, with priority given to tree management.

Action item – tree walk-around with Tree Surgeon to assess trees in estate, and those onto Mount Vernon Ave, to assess which require thinning, which require more work and those that can be left as is. Any work required will be discussed by the committee re costs, timescales etc before being agreed.

Person Responsible – Steven Morrison

Deadline – ASAP

Agenda Item - Newsletter

It is agreed that the newsletter will be printed and distributed to all residents in the estate during March, as per previous years. It will be 2 separate documents – the newsletter and fees document invoice.

The newsletter will contain information items regarding Green Fees as well as updates for work carried out in the estate 2022/2023. It will also contain further information and links to various agencies e.g. Glasgow Council for residents to contact, if required.

Committee members AM, RW, CS, JS and JL agreed to deliver the newsletter to all residents during March.

Action Items – newsletter to be drafted

Person responsible – Trina Norquay - Deadline – End of Feb.

Action Items – Letter to be printed and ready to post

Person responsible – Cat Barr – Deadline – ASAP

Action Item – delivery of newsletter to residents

Person responsible – Committee member volunteers - Deadline – March 2023

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Agenda Item – AGM 2023

It was discussed where would be suitable venue, for size and costs, to hold the AGM for resident to attend. It was agreed to keep it local and within easy walking or driving distance for residents. Several venues were discussed, all local.

Conclusion – AGM will be held May 11th 2023 approx 1900hrs (tbc)

Action Items – to research and book suitable venue for AGM

Person responsible – Cat Barr – Deadline – ASAP
