

BURNTBROOM RESIDENTS ASSOCIATION - Minute of EGM

28 May 2020 and Update

Attended by: Gordon Shaw; Lesley Donaldson; Ian Donaldson, Beverly Gibson; Stella Fraioli, Stewart McClure and Steven Ward
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1	Apologies	None
2	Minute of Previous Meeting	This was an EGM and as such only the emergency business was discussed
3	Action Points AOCB	<p>1. <i>Three committee members reported being verbally abused by three residents from their garden on the evening of 25/5/20. The verbal attack was a continuation of an issue documented in previous minutes. Given this vitriolic verbal attack the committee as a whole decided to resign. It should be noted that accusations were made that misappropriation of residents' funds had taken place as the committee had engaged the services of a solicitor for advice on who was responsible for the criblock wall which residents of Burntbroom Gardens back onto at Greentree Drive. The committee can confirm that no money from the residents' finances was used (although it would have been legitimate to do so) as the solicitor waived the fee on this occasion.</i></p> <p><i>The outcome of the decision on who should maintain the wall is that in accordance with the title deeds of a sample property from the estate the wall is not mentioned on this as being the responsibility of the resident but also neither does it state that it forms part of common ground so it would seem that this has been missed from the title deeds of the property.</i></p> <p><i>On this basis a letter has been sent to all residents of Burntbroom Drive who back onto this wall to inform them of this.</i></p> <p>2. <i>An action was taken to letter all residents to inform them of the Committee's resignation and to provide them with available options in going forward. The content of the letter was to be posted on the website and delivered as a matter of urgency.</i></p> <p><i>The options proposed to the residents were:</i></p> <p>1. <i>to form a new committee or</i></p>

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	<p>2. <i>the existing committee would seek the services of a factor.</i> - Action Stella for letter and Gordon for website</p> <p>3. <i>To enable nominations for the new committee a new email address would be set up and monitored. The closing date for nominations was set at 19/6/20-</i> Action Lesley</p> <p><u>Further Update to 24/6/20</u></p> <p>15 nominations were received for the new committee which included a nominated Chair and Treasurer.</p> <p>Gordon has made contact with the nominees and on 23/6/20 sent the following email to the nominated Chair and Treasurer:</p> <p><i>"Thank you from all of the outgoing committee for volunteering to join the new committee. We were delighted that so many people volunteered to be involved in this. We wish you every success. Normally, it's not too onerous.</i></p> <p><i>You volunteered respectively to take on the roles of chair and treasurer. The old committee has agreed that handing over to you to lead the creation of the new committee is the best approach. We suggest that you could take these roles on an interim basis and that you could then organise a vote among the new committee to formally appoint a chair, treasurer and secretary.</i></p> <p><i>I'll be sending an email to all the volunteers with some background info to assist in taking over. I've attached this info for you below and also the details of the volunteers.</i></p> <p><i>I would be happy to meet or chat with you & pass on any information and paperwork that would help. The most recent Minutes and agendas are on the website. https://www.burntbroomresidentsassociation.com/</i></p> <p><i>Likewise, Lesley Donaldson (secretary) & Ian Donaldson (treasurer) would also be happy to do the same with the new office bearers. I hope you find this useful.</i></p> <p>Work of the committee</p> <p><i>The committee has usually met 3 times a year, September, March and a May AGM, with open meetings following the committee meeting. Normally no other residents turn up at these meetings unless they have a specific issue. The new committee can set its own schedule of meetings.</i></p> <p>2020-21.</p> <p>Common Green Fees. <i>No fees to collect this year. Committee to set a rate for 2021/22 in March/April 2021.</i></p>
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		<p>Gardener. Appointed for 2020/21. A new appointment is needed in April 2021. If a new quote from existing gardeners and the work done is satisfactory, then this could be a reappointment by the Committee. Potentially, not much work required.</p> <p>Website. Paid until June 2021. The new committee can determine if this should be continued beyond that date.</p> <p>Roles/tasks</p> <p>Treasurer- do accounts, produce invoices for Common Green Fees (CGF), receive payment for CGF, carry out banking, produce cheques for gardeners, lets & any other invoices received</p> <p>Secretary- produce agendas, produce Minutes, book meeting places, correspondence</p> <p>Chair- run meetings, contribute to agenda, proof Minutes</p> <p>Auditor– annual audit of accounts</p> <p>Other duties to be allocated by the committee</p> <p><i>Liaise with gardeners</i></p> <p><i>Liaise with City Council departments and councillors eg path maintenance</i></p> <p><i>Distribute CGF invoices</i></p> <p><i>Chase CGF payments</i></p> <p><i>Produce Newsletter</i></p> <p><i>Distribute Newsletter</i></p> <p><i>Manage website</i></p> <p>Occasional</p> <p><i>Liaise with Tree surgeons, when required</i></p> <p><i>Pursue non-payment of CGF via Sheriff Court (only 3 or 4 in last 10 years)".</i></p> <p>An email containing similar info was sent out to all other nominees.</p>
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